



Welcome to the 2021 Sacred Heart University's Discovery Science Center Summer Program! We're excited that you have decided to join us for one or more sessions this summer. If you have any additional questions after reading this information, please feel to contact us.

Important Contact Information

Sarah Tropp-Pacelli, Director of Education and Strategy, tropp@discoverymuseum.org, 203-372-3521 x114

Program Schedules

Grades 3-6	Monday – Friday	9:00 – 12:00
Grades 7-12	Monday – Friday	1:00 – 5:00

All programs have drop-off up to 30 minutes prior to their start time above and pickup windows up to 30 minutes after their end time above. Extended care is available for students in grades 3-6 from 12:30-5:30pm with last pickup at 5:30pm.

	Grades 3-6	Grades 7-12
Date	Members: \$300 Non-Members: \$350	Members: \$450 Non-Members: \$500 (must register both weeks)
July 5-9	Chemistry Creations	3D Design and Coding (week 1)
July 12-16	Robot Rovers	3D Design and Coding (week 2)
July 19-23	Archaeology Rocks	Archaeoastronomy (week 1)
July 26-30	Space Explorers	Archaeoastronomy (week 2)
August 2-6	Maker Lab	Rocket Engineers (week 1)
August 9-13	Future Rocketeers	Rocket Engineers (week 2)

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Drop Off/Sign In

All Summer Programs include drop-off up to 30 minutes prior to the program start time (8:30am for grades 3-6 and 12:30pm for grades 7-12). All Program Participants (regardless of program) need to report to the cafeteria to be signed in each day. **They must be accompanied by a parent or guardian over the age of 18 every day, unless the student is over 16 and drives themselves.** Participants who arrive late should check in at the front desk of the Science Center. A counselor from their program will be called to pick up late arrivals. In order not to interrupt the activities that are taking place, we ask that no late participants be taken directly to classrooms. Early drop-off is not available.

What to Bring

- Water Bottles
- Peanut/Tree Nut Free Lunch if enrolled in Extended Day (includes peanut butter, Nutella and Uncrustables)
- Peanut/Tree Nut Free Snack (two snacks for Extended Day)
- Sunscreen/Hat
- Spare set of clothing in a labeled plastic bag
- Face mask (must be worn at all times not actively eating)

What Not to Bring

- Hand-held Electronics (iPods, Video Games, etc...)
- Personal toys/games
- **DUE TO ALLERGY CONCERNS, ITEMS CONTAINING TREE NUTS, PEANUTS AND ITEMS PROCESSED IN A PEANUT/TREE NUT FACILITY ARE NOT ALLOWED.**

The Science Center is not responsible for the loss of or damage to any items participants choose to bring from home.

Allergies and Medications

Although we strive to provide a peanut-free and tree nut-free environment for all students, we cannot guarantee complete protection from cross-contamination. The Science Center is open to the public and all public spaces may be subject to visitors bringing in outside food and drink. If your child has a severe allergy, please call us to discuss potential accommodations before registering.

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If your child requires any kind of emergency medication (EpiPen, asthma inhaler), please provide this medication labeled with their first and last name. Program staff will collect these medications from the adult who drops off each participant daily. Please do not put medications in your child's bag.

Emergency medications will remain with dedicated staff members who will be with the children throughout the day. Medications will be returned to you at the end of each program day and must be brought back each morning.

Any other medications you wish to provide your child will not be administered during the program day. Only emergency medications may be provided to program staff. Participants will not be permitted to administer their own medication. Should your child require other medications, a parent/guardian will need to come to the Science Center and administer the medication.

Lunch/Snacks

Participants should make sure that they bring an adequate lunch from home if they are enrolled in Extended Day. Lunch time will NOT be available during programs outside of Extended Day, but snack time will be given. Vending machines are not available for participant use. Refrigeration and microwaves are not available. Participants in our programs eat snack/lunch in the cafeteria or at our outdoor picnic area, weather and schedule dependent. As a reminder, **no peanut or tree nut products or items are allowed. We are committed to providing a tree nut- and peanut-free environment for all of our students, and we ask for your support in maintaining this standard.** Please remember that even if your child does not have allergies, there are other students in their classes who may.

Please note that though we operate under the honor system for this policy, **we reserve the right to remove food products known to be unsafe if they are brought out and identified during snack or lunch.** These snacks will be returned to your child at the end of the day for consumption outside of our summer programs.

Please check all ingredients and warnings on packing thoroughly; even if a food says it does not contain nuts or nut products, anything that says it "may contain" these products or is processed or manufactured on shared equipment will not be permitted. Below, please see our list of common snacks that are not suitable for our programs:

- Nature's Valley Granola Bars
- Snyder's Pretzels
- Ritz cracker sandwiches
- YoCrunch Yogurt with M&Ms
- Chewy Granola Bars Nutella
- Uncrustables

While this list contains several of our more commonly mistaken snacks, it is by no means exhaustive. We thank you for your diligence in helping us keep all of our children safe.

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Extended Day

Extended Day includes afternoon extended hours. Extended Day is available for grades 3-6 at a flat rate of \$100.00/child per 1 week session, regardless of the number of hours used. No daily discount is available. Extended care is available from 12:30 pm – 5:30 pm for all programs. Children participating in Extended Day will participate in games, science activities and science center exploration. Due to the limited amount of space and staffing requirements Extended Day must be booked and paid in advance.

Pick Up

In order to provide a safe environment for all our participants, **any person picking up a child from programs will be asked by program staff to show identification daily.** Only adults listed on the child's contact form with written, advance permission will be allowed to pick up that child. Changes made over the phone will **not** be accepted. Any student who drives themselves to programs must have advance written permission from their parent/guardian to leave campus by themselves if they are under the age of 18, and they will not be permitted to leave until programs dismiss at 5pm.

All 12:00-12:30 and 5:00-5:30 Dismissals – All children who are being dismissed between 12:00-12:30 will be dismissed from the cafeteria; all children who are being dismissed between 5:00-5:30 will be dismissed from the science center main lobby. In order for the process to move smoothly, parents/guardians are asked to remain in the front lobby until 12:00 for grades 3-6 and 5:00 for grades 7-12. All participants must be signed out by a parent/guardian or an adult who is listed on the contact sheet. Changes made over the phone will **not** be accepted. Students are not permitted to leave the cafeteria until the adult arrives and cannot be picked up from the parking area.

Early Dismissals - If it becomes necessary for your child to be dismissed early, please inform Sarah Tropp-Pacelli in writing. When you arrive to pick your child up, inform the staff at the front desk, and program staff will deliver the student to the reception area. **Please arrive a few minutes early to allow for your child to be packed up and dismissed from class.** Due to the activity level at the end of each class, we request that early dismissals be picked up at least 30 minutes prior to the end of the program day.

Extended Day Dismissal – Children who are in extended care **CANNOT** be picked up from outside or in the general science center area. Parents and guardians who arrive prior to 5:20pm should report to the main desk and ask that their child be paged for dismissal. Regular dismissal will be at 5:30pm from the lobby.

Late Pick-Ups – Please contact the Museum if you are unavoidably delayed. **Children who are not picked up within 15 minutes of the end of their program (after 12:45) will be placed in Extended Day, and a fee of \$15/child for each incidence will be assessed to be paid at time of pick-up.** The \$15 late pick-up fee also applies to late pick-up at 5:30pm as well (arrival after 5:45).

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Illness

In order to provide the best possible experience to all of our program participants, we ask that sick children be kept at home. If a sick child is present during programs, the contact person on their registration form will be called to pick them up. If a student is out for 3 consecutive days of a specific session, the family **may** be offered the option of enrolling the student in another session (space permitting). **A doctor's note may be required.**

COVID-19 Policies – Any questions, concerns, or exposures can be sent to tropp@discoverymuseum.org or call 203-372-3521 x114. COVID-19 policies are subject to change based on CDC and state guidelines. Any changes will be communicated in writing when they are implemented.

The Discovery Science Center strongly encourages all eligible individuals to receive a COVID-19 vaccine. **All staff, volunteers, and students are required to wear face masks at all times throughout the day** (except when they are actively eating). All students will remain with their cohort and will not mix with any members of the general public throughout the day.

Physical distancing of 3 feet will be required in all indoor spaces, except when eating in the food court, when distance of 6 feet will be required. Outdoor activities will be planned when possible, and eating outdoors will take place whenever the weather permits.

Health screenings will be required of students and staff each morning, including self-reported wellness checks and temperature screenings. Self-reported wellness checks will include asking whether the child has been exposed to COVID-19, is waiting on results for a COVID-19 test, or has tested positive for COVID-19. If any of these situations are true, the child will not be permitted to attend programs until the required time from CDC and state guidelines has passed, or a negative test result can be attained.

Anyone with a temperature above 100 degrees Fahrenheit will not be permitted to attend programs until they have remained fever-free for at least 24 hours without the assistance of fever-reducing medication. If any participant or staff member develops a fever or other symptoms during their time at the science center, they will be put into isolation and their contact person will be called to pick them up.

Students and staff will be asked to stay home on any day if they:

- Have any COVID-19 symptoms
- Have been diagnosed with COVID-19
- Are waiting for COVID-19 test results
- Have been exposed to anyone with symptoms OR a confirmed or suspected case

Frequent hand-washing breaks will be available and strongly encouraged, and spare face masks will be available to all students and staff who need to replace their mask for any reason. Alcohol-based hand sanitizer meeting

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CDC and state guidelines for use will be made available under supervision if hand-washing with soap and water is ever not possible.

All Science Center surfaces will be cleaned daily, with frequently-touched surfaces cleaned additionally throughout the day. Water fountains will not be available for student or staff use, but a bottle-filling station is available for reusable water bottles brought from home. Students will be provided with individual sets of supplies whenever possible, and dedicated supplies will be kept for each student from day to day to reduce shared touchpoints.

Attendance will be taken daily which will serve as the primary means of contact tracing for any potential exposures. If you know your child or anyone in your household has been exposed, you must notify the Science Center as soon as possible. In the event that any contact tracing concerns arise, impacted parties will be required to quarantine at home. **In the event of a confirmed exposure, programs will switch to remote learning until such concerns can be resolved.**

Refunds

Each weekly program includes a \$50.00 non-refundable deposit per child (\$25.00 non-refundable deposit per child for extended day). Refunds will be issued only if notice of cancellation is received more than 1 week in advance of first day of session. There will be a \$25 processing fee to switch sessions. Placement in alternate sessions is not guaranteed and is subject to availability.

Behavior Contract

A behavior contract must be reviewed and signed by the parent/guardian of each participant in the program. All children are required to sign the behavior contract as well. A child cannot start the program without a signed behavior contract.

Dress Code

We ask that children wear comfortable clothing. Please remember that children will be in classrooms in the science center, and outside each day (weather permitting). Please remember that being a young scientist can be a messy job, and dress your child in clothing that can get dirty. **Open toed shoes, sandals, slides, flip-flops and Crocs are not allowed.** If your child is wearing unsafe shoes, they may be prohibited from participating in certain program activities. Participation problems due to shoe safety concerns will not be available for refund.

If you feel your child may require a change of clothes at any point during the program week, please send a labeled change of clothes with your child on the first day of their program participation. Clothing will remain in your child's bag unless it is needed.

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Program participants will receive one (1) program face mask free of charge regardless of how many programs they are enrolled in. Science Center face masks may be worn on any program day. In addition, **Discovery masks must be worn on field trips, if applicable.** A face mask must be worn every day throughout the day by all participants; spare masks will be available at any time.